APPROVED FOR RELEASE□DATE: 07-Aug-2009

3 November 1966

MEMORANDUM FOR: Director of Personnel

THROUGH

Chairman, Administrative Career Service Board

SUBJECT

: Reassignment Fitness Report - Mr. Henry H. Eldredge

1 April 1966 - 2 October 1966

- 1. During the past six months prior to his transfer to the Office of Training, there has been no change in Mr. Eldredge's performance which was rated <u>Strong</u> in his last fitness report. This new assignment should be most beneficial to Mr. Eldredge and will permit him to administer his own support program.
- 2. It would be appropriate for Mr. Eldredge to be considered for a senior management grid course or other comparable support courses that the Agency might have available.
- 3. During the past several months Mr. Eldredge prepared several staff papers which required a considerable amount of research and liaison with senior support officials in the Deputy Director for Support Directorate. He has been extremely cost conscious in the position of approving officer.
- 4. Mr. Eldredge is not available to sign this report; however, he has been advised of this rating.

Chief, Administration Staff, OC

